

# South Australian Council of Churches Inc

Affiliated with the National Council of Churches in Australia



65 Flinders Street, Adelaide SA 5000

Phone: (08) 8215 0300

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ABN: 88 121 468 824

## SOUTH AUSTRALIAN COUNCIL OF CHURCHES INC.

### REPORT OF THE COMMITTEE MEMBERS

#### FOR THE YEAR ENDED 30<sup>th</sup> June 2018

During the period ended to which the accounts relate and in the opinion of the members of the Committee:

Other than the salary and employee benefits of the Executive Officer as approved by the Executive Committee, no officer of the Association, a firm of which an officer is a member, or a body corporate in which an officer has a substantial financial interest, has received or become entitled to receive a benefit as a result of a contract between the officer, a firm of which the officer is a member or a body corporate in which the officer has a substantial financial interest and the Association.

Signed in accordance with a resolution of the Committee by:

A handwritten signature in blue ink, appearing to read 'John Littleton', with a horizontal line underneath.

John Littleton

President

Dated

23/10/2018

A handwritten signature in blue ink, appearing to read 'Neil Traeger', with a horizontal line underneath.

Neil Traeger

Treasurer

Dated

18/10/2018

## Balance Sheet [Last Year Analysis]

June 2018

65 Flinders Street  
Adelaide SA 5000

ABN: 88 121 468 824

Email: SACC@PICKNOWL.COM.AU

		This Year	Last Year
1-0000	Assets		
1-1000	Current Assets		
1-1105	SACC Bank SA account	\$29,995.88	\$45,210.71
1-1200	Cash at Bank Investment		
1-1215	SACC Bank SA TD 3860	\$10,000.00	\$0.00
1-1221	SACC Bank SA TD 2260	\$8,499.33	\$8,499.33
1-1222	Ecumenical Lenten Study funds	\$36,614.67	\$40,682.97
1-1225	Shares in Public Companies	\$175,585.75	\$166,255.09
	Total Cash at Bank Investment	\$230,699.75	\$215,437.39
1-1300	Petty Cash		
1-1305	SACC petty cash	\$200.00	\$200.00
	Total Petty Cash	\$200.00	\$200.00
1-1400	Receivables		
1-1405	Accounts receivable	\$6,314.42	\$4,599.06
	Total Receivables	\$6,314.42	\$4,599.06
1-1600	Inventory		
1-1605	Peace Lamps Stock	\$1,527.54	\$2,051.83
	Total Inventory	\$1,527.54	\$2,051.83
	Total Current Assets	\$268,737.59	\$267,498.99
1-5000	Non Current Assets		
1-5100	SACC Furniture and Fittings		
1-5105	SACC furniture & fittings cost	\$2,532.42	\$2,532.42
1-5110	SACC accum deprn furn & fit	-\$2,533.00	-\$2,533.00
	Total SACC Furniture and Fittings	-\$0.58	-\$0.58
1-5200	SACC Computer and Equipment		
1-5205	SACC computer & equipment cost	\$12,093.66	\$12,093.66
1-5210	SACC accum deprn comp & equip	-\$9,074.00	-\$8,269.00
	Total SACC Computer and Equipment	\$3,019.66	\$3,824.66
1-5250	Other P&E		
1-5255	SACC Other P&E	\$6,898.00	\$6,898.00
1-5260	SACC accum depr other P&E	-\$6,898.00	-\$6,898.00
	Total Other P&E	\$0.00	\$0.00
	Total Non Current Assets	\$3,019.08	\$3,824.08
	Total Assets	\$271,756.67	\$271,323.07
2-0000	Liabilities		
2-1000	Current Liabilities		
2-1400	BAS Liabilities		
2-1405	GST collected - customers	\$364.20	\$1,754.16
2-1410	GST paid - vendor	-\$998.49	-\$957.23
2-1480	PAYG tax payable	\$6,199.00	\$7,759.00
	Total BAS Liabilities	\$5,564.71	\$8,555.93
2-1600	SACC Empl. Leave Entitlement		
2-1605	Provision - annual leave	\$5,715.04	\$0.00
2-1610	Provision - long service leave	\$4,332.08	\$10,208.11
	Total SACC Empl. Leave Entitlement	\$10,047.12	\$10,208.11
	Total Current Liabilities	\$15,611.83	\$18,764.04
2-5000	SACC Non Current Liabilities		
2-5400	SACC Other Provisions		
2-5405	Provison - Painting	\$17,772.73	\$16,272.73

This report includes Year-End Adjustments.

**Balance Sheet [Last Year Analysis]**

June 2018

		This Year	Last Year
Total SACC Non Current Liabilities		\$17,772.73	\$16,272.73
Total Liabilities		\$33,384.56	\$35,036.77
Net Assets		\$238,372.11	\$236,286.30
3-0000	Equity		
3-1000	Accumulated Funds and Reserves		
3-1100	Accumulated Funds and Reserves		
3-1105	SACC retained earnings	\$236,286.30	\$322,466.74
3-1150	Current year earnings	\$2,085.81	-\$86,180.44
Total Accumulated Funds and Reserves		\$238,372.11	\$236,286.30
Total Accumulated Funds and Reserves		\$238,372.11	\$236,286.30
Total Equity		\$238,372.11	\$236,286.30

This report includes Year-End Adjustments.

**Profit & Loss [Last Year Analysis]**

July 2017 To June 2018

		This Year	Last Year
4-0000	Income		
4-1000	Infrastructure Contributions		
4-1100	Accommodation Contributions		
4-1105	CSSA Accommodation	\$15,805.93	\$13,617.76
4-1125	NCCA/CWS Accommodation	\$0.00	\$3,636.36
	<b>Total Accommodation Contributions</b>	<b>\$15,805.93</b>	<b>\$17,254.12</b>
4-1200	Salaries Contributions		
4-1205	LoCCSA Secretariat	\$8,522.00	\$8,380.00
4-1210	CSSA Salaries	\$15,958.74	\$15,513.94
4-1225	NCCA/CWS Salaries	\$0.00	\$1,333.32
	<b>Total Salaries Contributions</b>	<b>\$24,480.74</b>	<b>\$25,227.26</b>
4-1300	Running Costs		
4-1305	CSSA Running Costs	\$1,729.23	\$3,093.44
4-1315	NCCA/CWS Running Costs	\$0.00	\$18.18
4-1365	Sundry	\$381.35	\$0.06
	<b>Total Running Costs</b>	<b>\$2,110.58</b>	<b>\$3,111.68</b>
	<b>Total Infrastructure Contributions</b>	<b>\$42,397.25</b>	<b>\$45,593.06</b>
4-2000	Program Income		
4-2100	Committee Income		
4-2125	General Council	\$0.00	\$40.00
	<b>Total Committee Income</b>	<b>\$0.00</b>	<b>\$40.00</b>
4-2200	Specific Purpose Grants		
4-2210	Norman Percy Cole Foundation	\$0.00	\$2,000.00
4-2220	Receptive Ecumenism	\$20.00	\$0.00
4-2230	LoCCSA Activities	\$767.89	\$0.00
4-2240	Middle East Project	\$1,249.01	\$1,967.63
4-2245	SA Dept for Communities & SI	\$33,003.64	\$31,734.55
	<b>Total Specific Purpose Grants</b>	<b>\$35,040.54</b>	<b>\$35,702.18</b>
	<b>Total Program Income</b>	<b>\$35,040.54</b>	<b>\$35,742.18</b>
4-3000	Contra Income		
4-3100	Contra Income		
4-3105	LoCCSA Events [Contra]	\$77.96	\$1,097.49
4-3120	Ecumenical Resources	\$134.09	\$312.28
4-3135	General	\$123.92	\$11,381.04
	<b>Total Contra Income</b>	<b>\$335.97</b>	<b>\$12,790.81</b>
	<b>Total Contra Income</b>	<b>\$335.97</b>	<b>\$12,790.81</b>
4-4000	Interest/Dividends/Donations		
4-4100	Interest & Dividends		
4-4105	Bank interest	\$1,008.96	\$2,683.41
4-4115	Share Dividends	\$9,643.94	\$9,066.42
4-4120	Refund Franking Credits	\$3,890.16	\$3,670.82
	<b>Total Interest &amp; Dividends</b>	<b>\$14,543.06</b>	<b>\$15,420.65</b>
4-4200	Donations		
4-4205	Donations General	\$37.55	\$31.00
4-4215	Donations - Resources	\$9.09	\$0.00
4-4220	Donations and Bequests	\$4,450.00	\$0.00
4-4225	Donations-EO Consultancy	\$455.00	\$500.00
	<b>Total Donations</b>	<b>\$4,951.64</b>	<b>\$531.00</b>
	<b>Total Interest/Dividends/Donations</b>	<b>\$19,494.70</b>	<b>\$15,951.65</b>

This report includes Year-End Adjustments.

**Profit & Loss [Last Year Analysis]**

July 2017 To June 2018

ABN: 88 121 468 824

Email: SACC@PICKNOWL.COM.AU

		This Year	Last Year
4-5000	Contrib from Member Churches		
4-5100	Contrib from Member Churches		
4-5105	Anglican - Dioc of Adelaide	\$18,000.00	\$12,438.00
4-5115	Anglican - Dioc of Willochra	\$4,000.00	\$2,164.00
4-5120	Catholic Archdiocese Adelaide	\$44,505.00	\$21,881.00
4-5121	Catholic Diocese of Port Pirie	\$3,189.00	\$3,135.00
4-5125	Churches of Christ SA/NT Inc	\$6,073.00	\$5,972.00
4-5130	Greek Orthodox Archdiocese-SA	\$2,768.00	\$2,721.00
4-5135	Lutheran Church Aust-SA Dist	\$10,000.00	\$5,758.00
4-5140	Religious Soc of Friends-SA	\$407.00	\$400.00
4-5145	Romanian Orthodox Church - SA	\$176.00	\$173.00
4-5150	Salvation Army - SA Division	\$4,522.00	\$4,446.00
4-5155	Uniting Church in Aust - SA	\$14,640.00	\$14,640.00
4-5160	Coptic Orthodox	\$585.00	\$576.00
4-5165	Ethiopian Orthodox	\$0.00	\$222.00
	<b>Total Contrib from Member Churches</b>	<b>\$108,865.00</b>	<b>\$74,526.00</b>
	<b>Total Contrib from Member Churches</b>	<b>\$108,865.00</b>	<b>\$74,526.00</b>
4-6000	Other Income		
4-6100	Ecumenical Resourcing		
4-6105	ELS Interest	\$691.69	\$844.07
	<b>Total Ecumenical Resourcing</b>	<b>\$691.69</b>	<b>\$844.07</b>
	<b>Total Other Income</b>	<b>\$691.69</b>	<b>\$844.07</b>
	<b>Total Income</b>	<b>\$206,825.15</b>	<b>\$185,447.77</b>
	<b>Gross Profit</b>	<b>\$206,825.15</b>	<b>\$185,447.77</b>
6-0000	Expenses		
6-1000	Infrastructure Costs		
6-1100	Accommodation Costs		
6-1105	Rent (incl Electricity)	\$31,665.77	\$31,158.72
6-1125	Major maintenance/painting	\$1,500.00	\$1,500.00
	<b>Total Accommodation Costs</b>	<b>\$33,165.77</b>	<b>\$32,658.72</b>
6-1200	Salaries Costs		
6-1205	Salaries and wages	\$141,837.81	\$157,262.60
6-1210	Superannuation	\$13,474.61	\$14,894.89
6-1215	Annual leave staffing provisio	\$5,715.04	\$0.00
6-1220	Long service leave provision	-\$5,876.03	-\$9,737.47
6-1230	Workcover levy	\$1,811.85	\$933.05
	<b>Total Salaries Costs</b>	<b>\$156,963.28</b>	<b>\$163,353.07</b>
6-1300	Running Costs		
6-1305	Amenities	\$94.66	\$58.19
6-1310	Conference	\$0.00	\$194.55
6-1315	Computers & software	\$1,263.42	\$708.98
6-1320	Hospitality - non employee exp	\$45.73	\$80.14
6-1325	Literature & library	\$44.32	\$9.60
6-1335	Insurance	\$2,457.07	\$2,494.08
6-1340	Minor maintenance	\$0.00	\$130.00
6-1345	Telephone	\$1,306.62	\$855.83
6-1350	Internet access	\$632.72	\$625.91
6-1355	Stationery	\$291.10	\$239.92
6-1360	Printing/Photocopy	\$637.97	\$330.33

This report includes Year-End Adjustments.

**Profit & Loss [Last Year Analysis]**

July 2017 To June 2018

		This Year	Last Year
6-1365	Sundry	\$812.59	\$103.66
6-1370	Postage & courier	\$294.54	\$319.82
6-1375	Travel (conf./non-metro/OA)	\$209.41	\$327.68
6-1376	Travel (EO/EF)	\$49.24	\$65.00
6-1380	Website	\$259.76	\$0.00
6-1385	Furniture&Equipment (<\$500)	\$394.50	\$0.00
Total Running Costs		\$8,793.65	\$6,543.69
Total Infrastructure Costs		\$198,922.70	\$202,555.48
6-2000	Program Costs		
6-2200	Specific Purpose Costs		
6-2210	Norman Percy Cole foundation	\$1,014.92	\$1,575.14
6-2220	Receptive Ecumenism	\$382.30	\$437.62
6-2230	LoCCSA Activities	\$320.09	\$322.95
6-2240	Middle East Project	\$575.32	\$3,373.92
6-2245	SACC 70th Birthday Seed Fund	\$1.55	\$25.45
6-2250	Honoraria	\$0.00	\$300.00
6-2255	Bequest expenditure	\$1,800.00	\$48,942.00
Total Specific Purpose Costs		\$4,094.18	\$54,977.08
Total Program Costs		\$4,094.18	\$54,977.08
6-3000	Contra Expenditure		
6-3100	Contra Expenditure		
6-3105	LoCCSA Events [Contra]	\$880.00	\$884.91
6-3120	Ecumenical Resources	\$0.00	\$292.60
6-3135	General	\$37.46	\$12,519.14
Total Contra Expenditure		\$917.46	\$13,696.65
Total Contra Expenditure		\$917.46	\$13,696.65
6-4000	Fees/Debts/Depreciation		
6-4100	Fees		
6-4105	Bank fees	\$0.00	\$8.00
Total Fees		\$0.00	\$8.00
6-4210	Donations		
6-4215	Donations	\$0.00	\$100.00
Total Donations		\$0.00	\$100.00
6-4300	Depreciation		
6-4305	Depreciation - computers	\$35.00	\$219.00
6-4310	Depreciation - other	\$770.00	\$64.00
6-4315	Depreciation - Furniture&Fits	\$0.00	\$8.00
Total Depreciation		\$805.00	\$291.00
Total Fees/Debts/Depreciation		\$805.00	\$399.00
Total Expenses		\$204,739.34	\$271,628.21
Operating Profit		\$2,085.81	-\$86,180.44
Total Other Income		\$0.00	\$0.00
Net Profit/(Loss)		\$2,085.81	-\$86,180.44

This report includes Year-End Adjustments.

## South Australian Council of Churches Inc.

### Notes to and forming part of the Financial Statements for the year ended 30<sup>th</sup> June 2018.

#### 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

a) This Financial Report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act 1985 (SA). The committee has determined that the association is not a reporting entity.

The Financial Report has been prepared in accordance with the requirements of the Associations Incorporations Act 1985 (SA) and the following Australian Accounting Standards:

AASB 1031: Materiality

AASB 110: Events After Balance Sheet Date

No other applicable Accounting Standards or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The Financial Report has been prepared on a cash basis, except as noted herein, and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this Financial Report.

#### b) Plant and Equipment

Plant and Equipment are carried at cost. All assets are depreciated over their useful lives to the South Australian Council of Churches Inc.

#### c) Shares in public companies

Shares in public companies are carried at cost. Dividends are recognised as income when received or the dividend has been declared by the company and the record date passed. Any attached imputation credits are recognised as income only when claimed back from the Australian Taxation Office. Any fluctuations in values from year to year are not brought to account and are only recognised when realised on the sale of shares.

#### d) Inventories

Inventories are measured at the lower of cost and net realisable value.

#### 2. Cash at Bank, etc

	2018	2017
	\$	\$
Bank SA Operating Account	29,996	45,210
Bank SA Visa Accounts	-	-
Bank SA Investment Accounts	10,000	-
AET/BSA Investment Account TD2260	8,499	8,499
Ecumenical Lenten Study Fund	36,614	40,683

SACC Shares in Public Companies	175,585	166,255
Petty Cash	200	200
	260,894	260,847

### 3. Inventories

	2018	2017
	\$	\$
Peace Lamps Stock	1,527	2,052

### 4. Other Current Assets Account Receivable

2018	2017
6,314	4,599

### 5. Shares in public companies at cost

175,585	166,255
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The market value of the shares as at 30 June 2018 was \$152,301 (last year \$149,316). The unrealised loss on the investment of \$23,285 (last year a loss of \$16,939) has not been brought into account as the shares are held for long term investment purposes.

The imputation credits attaching to dividends received for the year amount to \$4,127 (last year \$3,885). These credits will be recognised as income when recovered from the Australian Taxation Office.

### 6. Furniture & Equipment

	2018	2017
	\$	\$
Value of cost/estimation	21,524	21,524
Add additions at cost	0	0
	21,524	21,524
Less Disposals written at cost	0	0
Current Value at cost/estimation	21,524	21,524
Deduct: Accumulated Depreciation	18,505	17,700
	3,019	3,824

### 7. Accounts Payable

<u>Accounts Payable and Accrued Expenses</u>		
Creditors	0	0
GST Collected (Paid) Net	-634	797
PAYG Withholding	6,199	7,759

### 8. Employee Benefits

#### i) Long Service Leave

Provision is made in respect of the Council's liability for Long Service Leave at balance date. Long Service Leave is accrued for Administration Staff and the Executive Officer with more than five years



service with the Council. Employees being entitled to Long Service Leave after ten years service. Should the employee leave after seven years of service a pro-rata payment is made.

(Note: As per Executive Committee Meeting Minutes 10 May 2016, Executive Officer is to receive paid LSL and therefore accrual of liability must be applied).

ii) **Superannuation**

Contributions were made by the Council to employer sponsored Superannuation Funds and were charged as an expense when made.

iii) **Other Benefits**

In past years, sickness and holiday payments are made as they fall due and there is no provision in the Accounts for these payments. For the 2018 year, an accrual has been made for annual leave entitlements, which at 30 June 2018 were \$5,715 (last year \$15,120).

**9. Capital Expenditure: Contingent Liabilities**

i) There is a lease commitment to repaint the office in the future.

A provision has been made towards this cost.

2018	2017
17,773	16,273

ii) There are no known contingent liabilities at balance date.

iii) The council acts in a position of Trust for other Bodies/Committees. Whilst these bodies/committees are not accounted for within these financial statements the Council believes that they are subject to appropriate procedures and record keeping.

iv) The liability for deferred income is the unutilised amounts of bequests received on the condition that specified services are delivered or conditions are fulfilled. Where the amount received is in respect of services to be provided over a period that exceeds 12 months after the reporting date or the conditions will only be satisfied more than 12 months after the reporting date, the liability is discounted and presented as non-concurrent.

**10. Unspent Bequest**

In 2016 the Council received a bequest of \$58,116.97 for specific purposes. As at 30 June 2018 \$50,742 of that Bequest has been expended, \$4,450 of that expense returned to SACC, leaving a balance of \$11,824.97. This amount is reflected in retained earnings of the Council but is only available to be spent in accordance with the specific directions of the bequest.

Under a 2012 agreement, funds were transferred to SACC from accrued ecumenical Lenten Studies. The arrangement that 1/3 of the interest earned was to be spent for LoCCSA Activities and 2/3 for SACC ecumenical resourcing. Of the LoCCSA portion a further \$25.76 is yet to be spent but has been accounted as SACC retained earnings.



## SOUTH AUSTRALIAN COUNCIL OF CHURCHES INC.

### STATEMENT BY MEMBERS OF THE COMMITTEE

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the financial reports:

1. Presents fairly the financial position of the South Australian Council of Churches Inc. as at 30<sup>th</sup> June 2018 and its performance for the period ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the South Australian Council of Churches Inc. will be able to pay its debts as and when the fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

John Littleton  
President

Dated 23/10/2018

Neil Traeger  
Treasurer

Dated 18/10/2018



GEOFF DAVIS  
& ASSOCIATES

CHARTERED  
ACCOUNTANTS

## INDEPENDENT AUDITOR'S REPORT

To the Members of South Australian Council of Churches Inc

### Report on the Financial Report

#### *Opinion*

We have audited the accompanying financial report, being a special purpose financial report, of South Australian Council of Churches Inc, which comprises the Balance Sheet as at 30 June 2018, and the Statement of Profit & Loss for the year then ended, a summary of significant accounting policies, other explanatory notes and the Statement by Members of the Committee.

In our opinion the financial report of South Australian Council of Churches Inc presents fairly, in all material respects, the financial position of the incorporated body as at 30 June 2018 and of its financial performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.

#### *Basis of accounting*

Without modifying our opinion, we draw attention to Note 1 to the financial report which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the committee's financial reporting responsibility under the SA Associations Incorporation Act 1985. As a result the financial report may not be suitable for another purpose.

#### *Basis of opinion*

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Committee's Responsibility for the Financial Report*

The Committee of the Association is responsible for the preparation and fair presentation of the financial report and has determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the *SA Associations Incorporations Act SA 1985* and are appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the Council's ability to continue as a going concern, disclosing as applicable, matters related to going concern and

using the going concern basis of accounting unless the Committee either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

*Auditor's Responsibility for the Audit of the Financial Report*

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members.

Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of the users taken on the basis of the financial report.

A further description of our responsibilities for the audit of the financial report is located in the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the financial reporting under the *SA Associations Incorporations Act SA 1985*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

  
Geoff Davis & Associates

Chartered Accountants

  
Geoffrey M Davis B Ec, FCA

.....25<sup>th</sup>..... day of *October*..... 2018

Level 6, 81 Flinders Street Adelaide SA 5000